

GAVILAN COLLEGE CURRICULUM MEETING

Monday, November 27, 2006

2:30 p.m., PH 101

MINUTES

Present: A. Akinsete, S. Au-Yeung, K. Campbell, S. Carr, S. Dodd, R. Hernandez, R. Lee, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, J. Olivas, J. Parker, A. Rosette, L. Tenney, D. Van Tassel, D. Young, B. Donovan

Guests: R. Perez, S. Sweeney

I. Call to Order

The meeting was called to order by Susan Dodd at 2:38 p.m.

II. Agenda Adjustments

The minutes from the last meeting were pulled from the consent agenda as they were not yet available.

III. Approval of Consent Agenda

A. Minutes of November 13, 2006

No action was taken as the minutes were not yet available.

IV. Curriculum

A. New Business

1. New Course Proposal – First Reading

- a. AH, GUID, BOT, CD, COS 593 – Lecture Series
MSC (D. Van Tassel/K. Campbell) to approve. Susan Sweeney will change the course number to 793 as this is a non-credit adult education class.
- b. CSIS 42 – Python Programming
MSC (J. Maringer/E. Luna) to approve. Course hours should be 3 lecture, 3 lab. Dennie will rewrite the description and provide the advisory form for the next reading.
- c. CSIS 727 – Keyboarding for the Older Adult
MSC (K. Campbell/E. Luna) to approve. The CSIS non credit courses should be 3 Lab hours, not 1 Lec or 1 Lab.
- d. CSIS 728 – Windows Fundamentals for the Older Adult
MSC (D. Young/K. Campbell) to approve.
- e. CSIS 729 – Word Processing – MS Word
MSC (D. Van Tassel/D. Young) to approve. This class is also for the older adult.
- f. ENGL 758A – CAHSEE Preparation A English-Language Arts
- g. MATH 758B – CAHSEE Preparation B Mathematics
MSC (J. Olivas/J. Maringer) to approve both 758A and 758B. Rachel Perez will be meeting with the math department tomorrow and the English department shortly to talk about course content among other things. There was much discussion including: are these courses designed to teach study skills as well as math and English or is their purpose to teach to the passing of the exit exam, or both; would it benefit students, especially the ESL population, to also be enrolled

in a Gavilan College ESL class; and who will teach these classes, high school teachers or college instructors. Consider changing the course description to include which areas of math or English will be covered.

- h. LIB 733 – Exploring the Web for Older Adults
MSC (D. Van Tassel/D. Young) to approve.
 - i. LIB 743 – Online Legal Resources for Older Adults
MSC (J. Maringer/D. Van Tassel) to approve.
 - j. PE 78 – Dance Repertory
MSC (J. Maringer/D. Young) to approve. The Physical Education Department will talk with the Fine Arts Department about the possible cross-listing of this class with theater.
2. Modification to Existing Course – Form C
- a. JLE 132 – PC 832 – Laws of Arrest, Search & Seizure
MSC (E. Luna/K. Campbell) to approve. Sherrean stated that course should be 40 lab hours, not 8 lecture, 32 lab.
 - b. MATH 2 – Linear Algebra
MCS (J. Maringer/D. Van Tassel) to approve. NOTE: The course learning outcomes are well written and if you are looking for examples to show your department members these could be used.
3. Distance Education – Form D
- a. SPAN 12B – Spanish for Spanish Speakers
MSC (A. Rosette/D. Young) to approve. Jane Maringer will check on the access for students with disability.

V. Issues

A. Discussion

1. Course Learning Outcomes/Student Learning Outcomes. Susan is working on identifying some faculty members to act as resources to other faculty. The curriculum website will also be updated to provide more appropriate examples of learning outcomes. Arturo expressed his department's frustration. Regardless of what we call our outcomes they are seeing a disconnect between them and the program learning outcomes. Training needs to be provided and Adrienne is working with the staff development committee to provide some sessions during the spring semester staff development day. She is also looking into the possibility of sending some faculty to a workshop for training and then they could train others on how to write better learning outcomes. Enrique stated that we need to do a better job of recognizing and rewarding those faculty who do a good job of teaching and conversely work on improving the quality of instruction where needed. Adrienne suggested that the recently revised IEC process should help. Jesse stated that, during articulation, when he compares our curriculum to other colleges around the state we are in good shape and that we should feel good about what we are doing.

VI. Adjournment

The meeting was adjourned by consensus at 4:12 p.m.